Fay W. Boozman College of Public Health
Directed Study Registration Form

PART I: Registration (Must be submitted prior to the close of the registration period)

Name: __________________________________________________________________________________

Student ID: _____________________Date: ___________________________Year: _____________________

Program: □ MPH □ MHA □ DrPH □ Non-Degree □ PhD

Directed Study Term: □ Fall □ Spring □ Summer

Program Overseeing Proposed Study: __________________________________________________________________________________

Proposed Hours for this Directed Study Course: ________

Total Number of Completed Hours in the College of Public Health, to date: ________

Proposed Enrollment Hours for this registration term (excluding proposed Directed Study): ________

Have you successfully completed a COPH Directed Study prior to this request? ________

If yes, how many credit hours did you receive? ________

________________________________________
Student signature

APPROVED FOR DIRECTED STUDY REGISTRATION:

________________________________________  __________________________________________
Faculty Overseer  Academic Advisor

________________________________________  __________________________________________
Program Director for Proposed Directed Study  Associate Dean for Academic Affairs

PART II: Course Contract (Must be submitted prior to the WP/WF Deadline)

A written course contract (with work plan – see next page) must accompany this form

________________________________________
Student Signature

APPROVED FOR WORK PLAN:

________________________________________  __________________________________________
Faculty Overseer  Associate Dean for Academic Affairs
Course Contract for PBHL 602V (Directed Study)

**Please note: This contract must be signed by the student, the faculty overseer, the student’s faculty advisor, and the Associate Dean for Academic Affairs. Without these signatures, the student will not be permitted to register for PBHL 602V.**

A. Basic Information:

   Student: _______________________________________

   Course Instructor: ______________________________

   Title of Course: ________________________________

   Semester: _________________________________

   Credit Hours Requested: ________

B. Course Description

   Brief (2-3 sentences) description of course content:

   Learning objectives: Upon successful completion of this course, the student will be able to... (list several competencies, skills, or knowledge areas that will be developed in this course)

C. Course Assignments

   (Note: This section should provide adequate documentation to determine whether the number of credit hours being requested is appropriate. The general guide is that a course should include approximately one (1) hour of contact plus three (3) hours of outside work per week for each one (1) credit hour requested. For directed study courses, this may be modified such that a student receives less frequent direct contact with the course instructor but engages in more outside work.)

   (Note: Testing and other forms of assessment should be designed to provide adequate documentation that course learning objectives have been achieved.)

   Readings:

   Papers or Projects:

   Exams:

   Other Activities:

   Meetings with Course Instructor:
D. Course Timeline

<table>
<thead>
<tr>
<th>Type of Assignment or Meeting</th>
<th>Date or Date Due (if applicable)</th>
<th>Weight (if graded)</th>
<th>Course Objective(s) Met</th>
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E. Grading

(Describe criteria on which grades will be assigned. Be as specific as possible with regard to conditions under which a grade of less than “C” or a grade of “I” would be assigned.)

F. COPH Policies

This course adheres to all COPH policies as outlined in the Student Handbook (https://secure.uams.edu/cophstudent/student-handbook.aspx). Policies that have specific relevance to this course include:

Students with a disability:

https://secure.uams.edu/cophstudent/student-handbook.aspx#disabilities

Academic integrity:

https://secure.uams.edu/cophstudent/student-handbook.aspx#honorcode

Plagiarism:

https://secure.uams.edu/cophstudent/student-handbook.aspx#plagiarism