

Directed Study Registration Form



Fay W. Boozman
College of Public Health

PART I: Registration (Must be submitted prior to the close of the registration period)

Name: _____

Student ID: _____ Date: _____ Year: _____

Program:

- MPH
- MHA
- MS
- DrPH
- Non-Degree

Directed Study Term:

- Fall
- Spring
- Summer

Program Overseeing Proposed Study: _____

Proposed Hours for this Directed Study Course: _____

Total Number of Completed Hours in the College of Public Health, to date: _____

Proposed Enrollment Hours for this registration term (excluding proposed Directed Study): _____

Have you successfully completed a COPH Directed Study prior to this request? _____

If yes, how many credit hours did you receive? _____

Student signature

APPROVED FOR DIRECTED STUDY REGISTRATION:

Faculty Overseer

Academic Advisor

Program Director for Proposed Directed Study

Associate Dean for Academic Affairs

PART II: Course Contract (Must be submitted prior to the WP/WF Deadline)

A written course contract (with work plan – see next page) must accompany this form

Student Signature

APPROVED FOR WORK PLAN:

Faculty Overseer

Associate Dean for Academic Affairs

Course Contract for CPH 5200/6400 (Directed Study)

****Please note: This contract must be signed by the student, the faculty overseer, the student's faculty advisor, and the Associate Dean for Academic Affairs. Without these signatures, the student will not be permitted to register for CPH 5200/6400.**

A. Basic Information:

Student: _____

Course Instructor: _____

Title of Course: _____

Semester: _____

Credit Hours Requested: _____

B. Course Description

Brief (2-3 sentences) description of course content:

Learning objectives: Upon successful completion of this course, the student will be able to...*(list several competencies, skills, or knowledge areas that will be developed in this course)*

C. Course Assignments

(Note: This section should provide adequate documentation to determine whether the number of credit hours being requested is appropriate. The general guide is that a course should include approximately one

(1) hour of contact plus three (3) hours of outside work per week for each one (1) credit hour requested. For directed study courses, this may be modified such that a student receives less frequent direct contact with the course instructor but engages in more outside work.)

(Note: Testing and other forms of assessment should be designed to provide adequate documentation that course learning objectives have been achieved.)

Revised: May 26, 2021/August 23, 2021

Readings:

Papers or Projects: Exams:

Other Activities:

Meetings with Course Instructor:

D. Course Timeline

Type of Assignment or Meeting	Date or Date Due (if applicable)	Weight (if graded)	Course Objective(s) Met

E. Grading

(Describe criteria on which grades will be assigned. Be as specific as possible with regard to conditions under which a grade of less than "C" or a grade of "I" would be assigned.)

F. COPH Policies

This course adheres to all COPH policies as outlined in the Student Handbook (<https://secure.uams.edu/cophstudent/student-handbook.aspx>). Policies that have specific relevance to this course include:

Students with a disability:

<https://secure.uams.edu/cophstudent/student-handbook.aspx#disabilities>

Academic integrity:

<https://secure.uams.edu/cophstudent/student-handbook.aspx#honorcode>

Plagiarism:

<https://secure.uams.edu/cophstudent/student-handbook.aspx#plagiarism>

cc: Registrar's Office