

MyChart is a secure, online portal that allows students to access their health information from anywhere, at any time and at no cost. It provides tools to help students actively participate in their pre-enrollment for UAMS medical school.

With MyChart, you can:

- **View all of your health information in one place.** Find and Print Immunization Records
- **Quickly schedule appointments.** Schedule visits and annual flu shot appointments
- **Complete required college related health questionnaires.**
- **NOTE:** If you are already a patient at UAMS and have already set up a MyChart account, you will be able to view both your medical record and your employee health record using one login.

How Do I Access MyChart?

You can sign up for a MyChart account either on the MyChart website or the MyChart mobile app.


- On your computer, go to <http://uamshealth.com/mychart>
- On your mobile device, download the MyChart app. To download the MyChart app, search for MyChart in the app store, then look for **UAMS Health** in the participating health care organizations.

Download the MyChart Mobile App

If you want to sign up for MyChart on your cell phone or another mobile device, download the mobile app on your phone first.

1. On your mobile device, open the **Apple App Store** (if you have an iOS device) or the **Google Play Store** (if you have an Android device). Look for one of the following icons to find the app store on your device:



2. Search for **MyChart**. Look for the following logo to make sure you have the right app: 
3. Tap **Install**.
4. After you've installed the app, tap **Open** or find the MyChart icon on your device and tap to open it.
5. Search **UAMS** for your primary healthcare organization from the list of organizations.
6. After you've found your healthcare organization, follow the steps below to sign up for an account.

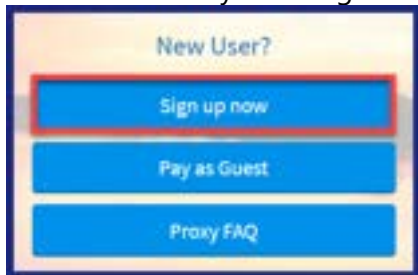
Use Your Activation Code to Sign Up

1. From the MyChart login screen on the MyChart website or MyChart mobile app, select **Sign Up Now**.
2. Enter your activation code, that was sent to you in a separate email and the other personal verification items, such as the last four digits of your Social Security number and your date of birth. Select **Next**.
Note: if you did not receive an activation code follow the instructions to Request an Activation Code found in the next section.
3. On the next page, choose the following:
 - **MyChart username**. Choose something that others wouldn't be likely to guess but is easy for you to remember. It cannot be changed at any time.
 - **Password**. Choose a unique combination of numbers and letters, using both uppercase and lowercase letters. Your password must be different from your MyChart username. Choose a password that you don't use for other websites.
 - **Security question**. Choose a question you can use to verify your identity if you forget your MyChart password. The answer you enter cannot include your MyChart password.
4. Then, choose whether you want to receive a notification message in your personal email when there is new information available in your MyChart account. If you opt to receive email alerts, enter your email address.

Request an Activation Code If You Don't Already Have One

If you don't have an activation code, you can request one online. To request an activation code online:

1. On the MyChart login screen on the MyChart website or mobile app, click **Sign Up Now**.



2. Click **Sign up online** button.



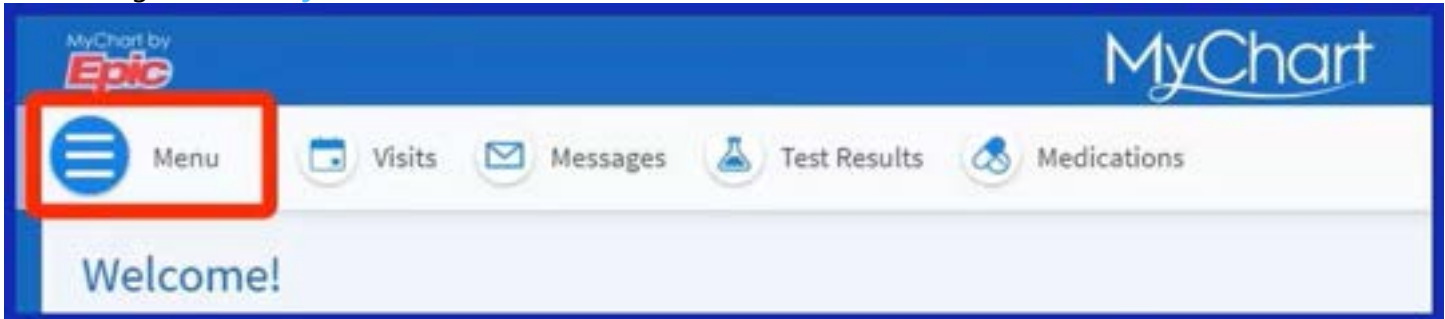
3. Fill in the required fields, click **I am not a Robot** in the CAPCHA box then click the green **Next** button.

The screenshot shows the UAMS Health MyChart sign-up page. At the top, the UAMS Health logo and 'mychart' are displayed. Below the logo, the heading 'Sign up for MyChart.' is followed by instructions: 'Follow these steps to sign up for a MyChart account.' and a list of steps: 'Enter your personal information', 'Verify your identity', and 'Choose a username and password.' A contact number '301-486-8535' is provided for questions. A note indicates that an asterisk (*) denotes a required field. The form is divided into several sections: 'Name' with fields for 'First name' (Joan), 'Middle name', and 'Last name' (Smith); 'Address' with a dropdown for 'Country' (United States of America), a text field for 'Street address' (123 1st St.), and fields for 'City' (Little Rock), 'State' (Arkansas), and 'Zip' (72205); 'Other Information' with a 'Date of birth' field (12/12/1970) and a 'Legal Sex' section with radio buttons for 'Female' (selected), 'Male', and 'Unknown'; and 'Phone and Email' sections with fields for 'Phone number' (501-555-1212) and 'Email address' (Joan@email.com). At the bottom, there is a CAPTCHA box with a green checkmark and the text 'I'm not a robot', and a green 'Next' button.

4. Verify your identity by clicking **Verify with a Third Party** to supply personal verification items, such as the last four digits of your Social Security number and your date of birth, and have an **activation code** sent to your email address or mobile phone.
5. Create your MyChart username and password; document your username and password in a safe place so that you can refer back to it should you forget.

Set up your preferred methods of communication within MyChart

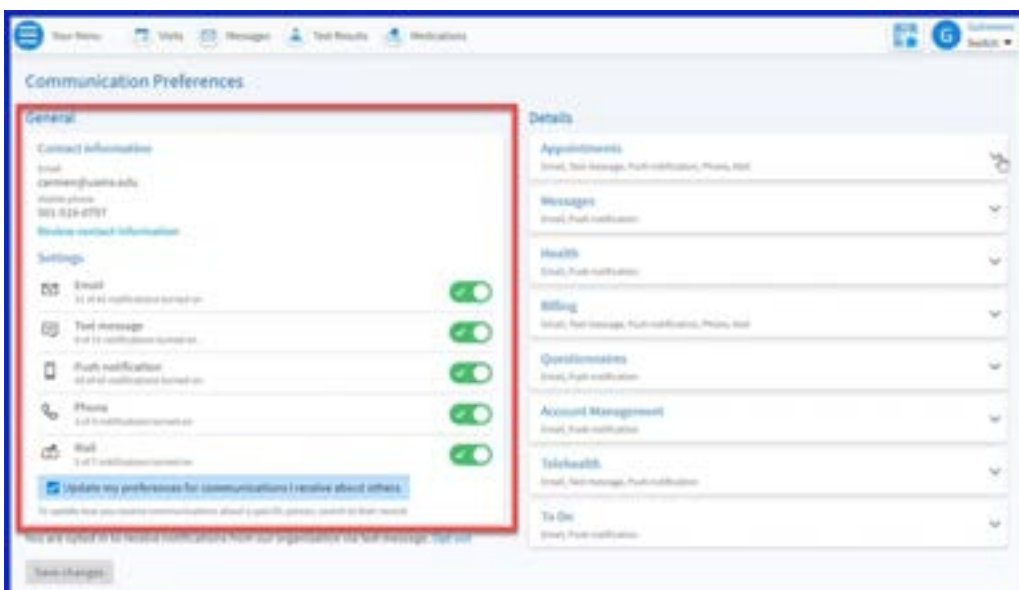
1. Log in to the **MyChart** and click on the **Menu icon** on the **home screen**.



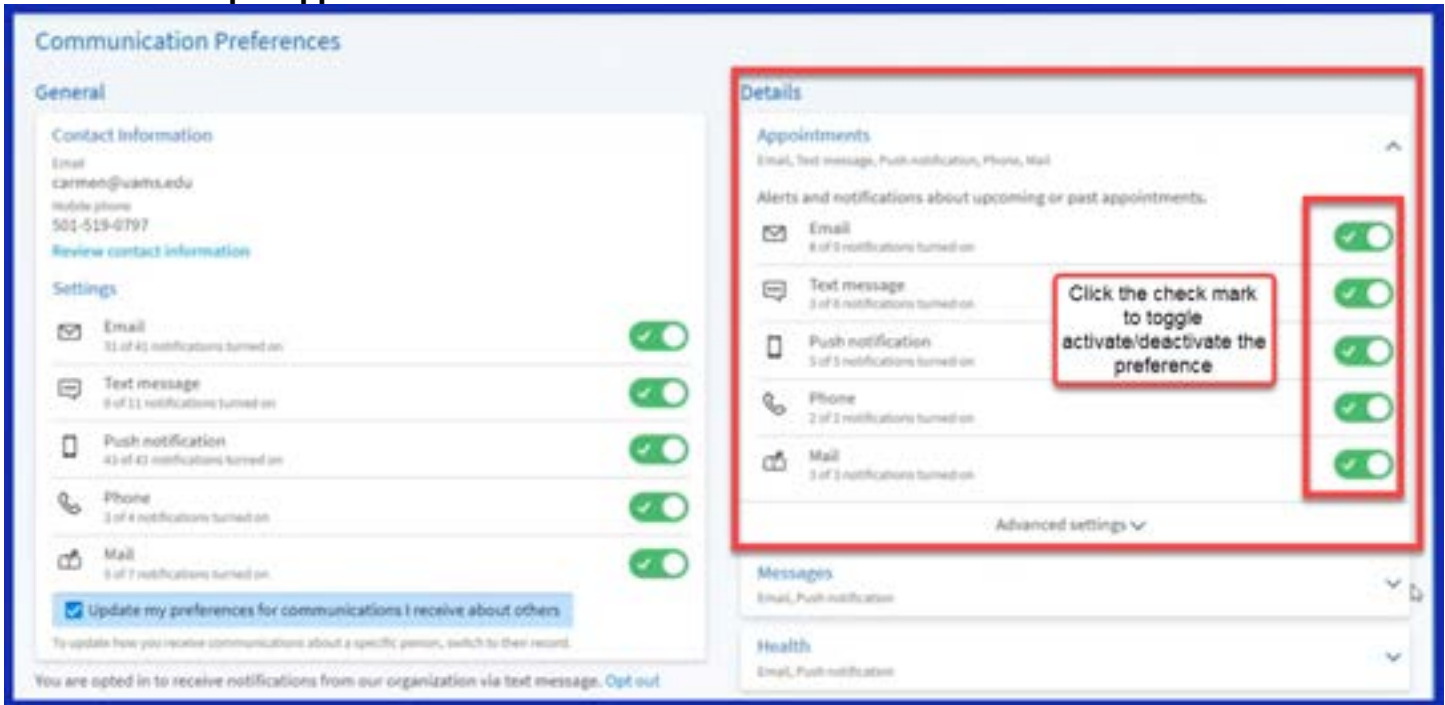
2. Search **"Communication"** within the search field.



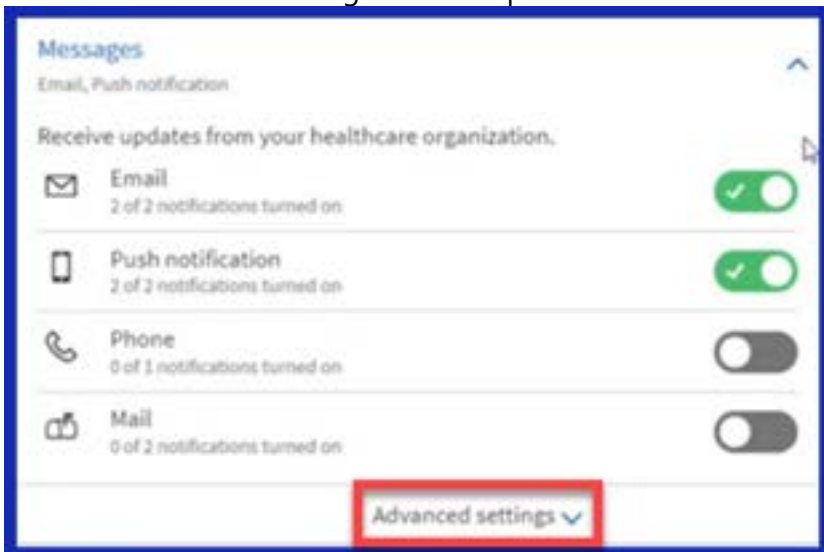
3. From the Communication Preferences Activity indicate how you want to receive notifications by selecting the appropriate choices in the general section.



- In the Details section you can update each type of message to receive and customize the communication preferences accordingly. Expand each window to review each preference.
For example Appointments:



- For UAMS student and employees**, it is advised to activate bulk messages to ensure that all HR requirements are communicated effectively.
- Click on the Messages tile to expand the section. From here, go to advanced settings dropdown.

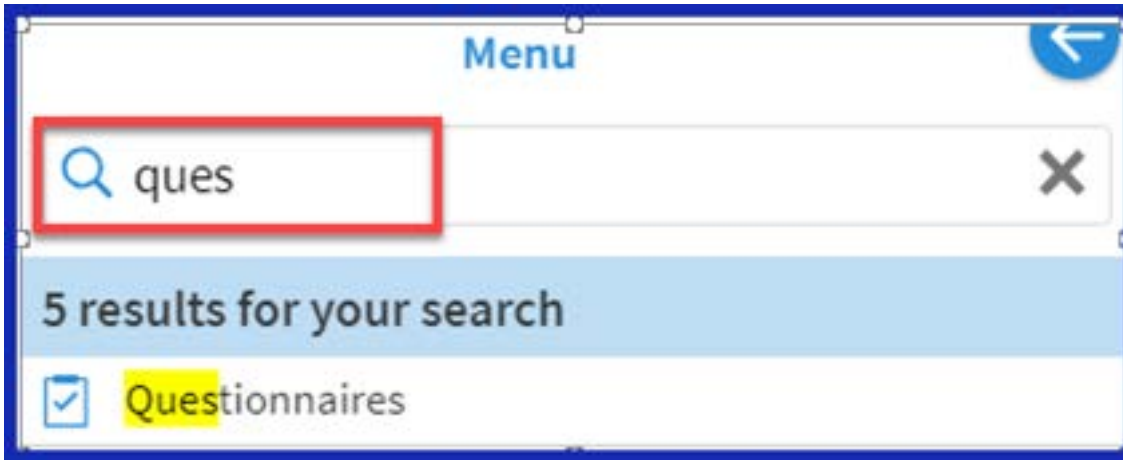


- Within bulk communication, activate this type of messaging by selecting the appropriate way you wish to receive bulk communication such as annual requirements.

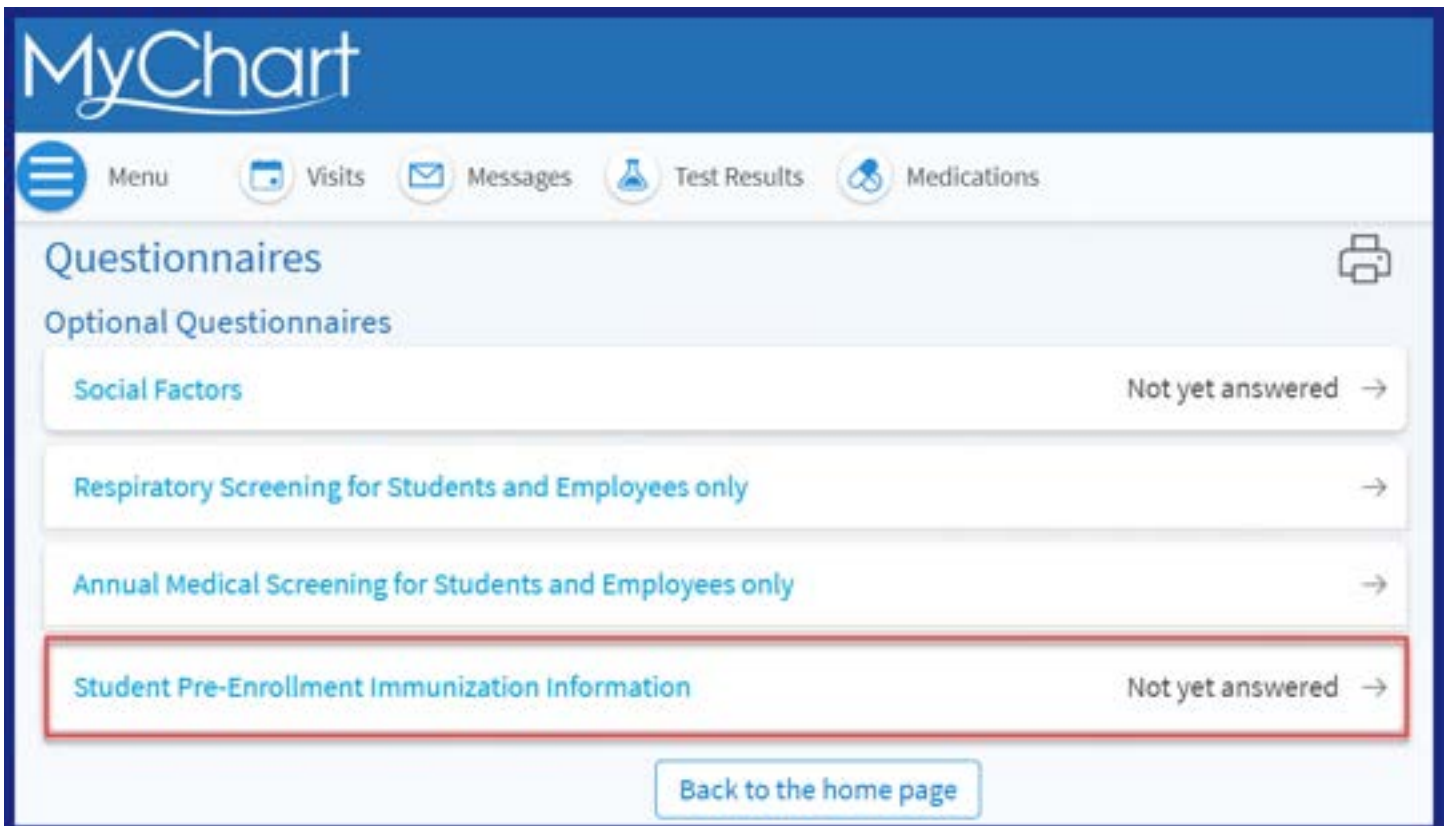
Uploading Immunization Records and Completing the Pre-Enrollment Questionnaire

Students will be able to submit the required pre-enrollment immunization information directly through their MyChart account.

1. After logging into **MyChart** click on the **Menu icon** on the **home screen**.
2. Search **"Questionnaire"** within the search field.



3. Navigate to the **Optional Questionnaires** section.
4. Select the **Student Pre-Enrollment Immunization Information**.



- Students will be prompted to answer the pre-enrollment questions.

The screenshot shows the MyChart interface with a blue header. Below the header is a navigation bar with icons for Menu, Visits, Messages, Test Results, and Medications. The main content area is titled "Student Pre-Enrollment Immunization Information" in a blue box with a red border. Below the title, there are four questions, each with a red asterisk indicating a required field. Each question has a "Yes" and "No" button. The questions are: 1. "Do you have proof of documentation for Hepatitis B?" with documentation options: 1.) Hepatitis B 3-shot series; or 2.) Hepatitis B 2-shot series (Hepilisav); or 3.) Positive Hepatitis B surface antibody IGG titer showing immunity. 2. "Do you have proof of documentation for the influenza vaccine?" 3. "Do you have proof of documentation for the MMR vaccine?" with documentation options: 1.) 2 doses of MMR vaccine, 2.) 2 doses of measles vaccine, 2 doses of mumps vaccine, 1 dose of rubella vaccine, or 3.) Positive titer of measles, mumps or rubella showing immunity. 4. "Do you have proof of documentation for the TB screening?" with documentation options: 1.) Two-Step TB skin test (Tests must be a minimum of 1 week apart from placements); or 2.) QuantiFERON-tb Gold Plus or T-Spot blood test. The tests must be within 1 year of start date.; or 3.) Those joining UAMS from a United States medical, academic, state, or federal organization may provide written documentation from that organization (must be on formal letterhead and include the name and address of the organization, contact information, dates and results of testing, and annual screening) of: a.) a two-step TB testing (TST) or IGRA (preferred); and b.) ongoing annual TB medical screening for the immediate period before enrollment at UAMS. If, you have had a Positive TB test result: Please contact Student Employee Health at (501) 686-6565 and ask to speak to one of the nurses regarding this issue.

- Upload a document**, in this case "immunization records" by clicking on "**Add a document**" hyperlink.
- If students have different documents for each immunization, students will need to fill out each of those questionnaires and upload the documentation if appropriate.
- Select the **saved** document and **click open**.

The top portion of the image shows a Windows File Explorer window. The left sidebar shows the navigation pane with folders like Desktop, Downloads, Documents, Pictures, and Access & Pro Experience IT Team. The main pane shows a list of files and folders:

Item	Date modified	Type	Size
2024 AMB Recert	3/23/2024 12:54 PM	File folder	
MyChart Recert	7/3/2024 11:18 AM	File folder	
Old AMB Recert	12/17/2023 9:48 AM	File folder	
Camille Coates Vx Hb	3/6/2024 9:52 AM	Adobe Acrobat D...	225 KB
Genetic - PDF	1/9/2024 12:54 PM	Adobe Acrobat D...	88 KB
Genetic Edited	1/12/2024 1:41 PM	Adobe Acrobat D...	88 KB
MyChart - OB Genetics vld	3/1/2024 1:58 PM	Adobe Acrobat D...	78 KB
OB Intake	3/8/2024 3:42 PM	Adobe Acrobat D...	89 KB
Remote-Work-Agreement-Fillable R...	3/18/2024 2:31 PM	Adobe Acrobat D...	188 KB
unnamed	2/6/2024 9:08 AM	PDF File	44 KB

The bottom portion of the image shows a patient form with several questions and upload fields. A red dashed arrow points from the 'unnamed' file in the file explorer to the 'Add a document' button in the form.

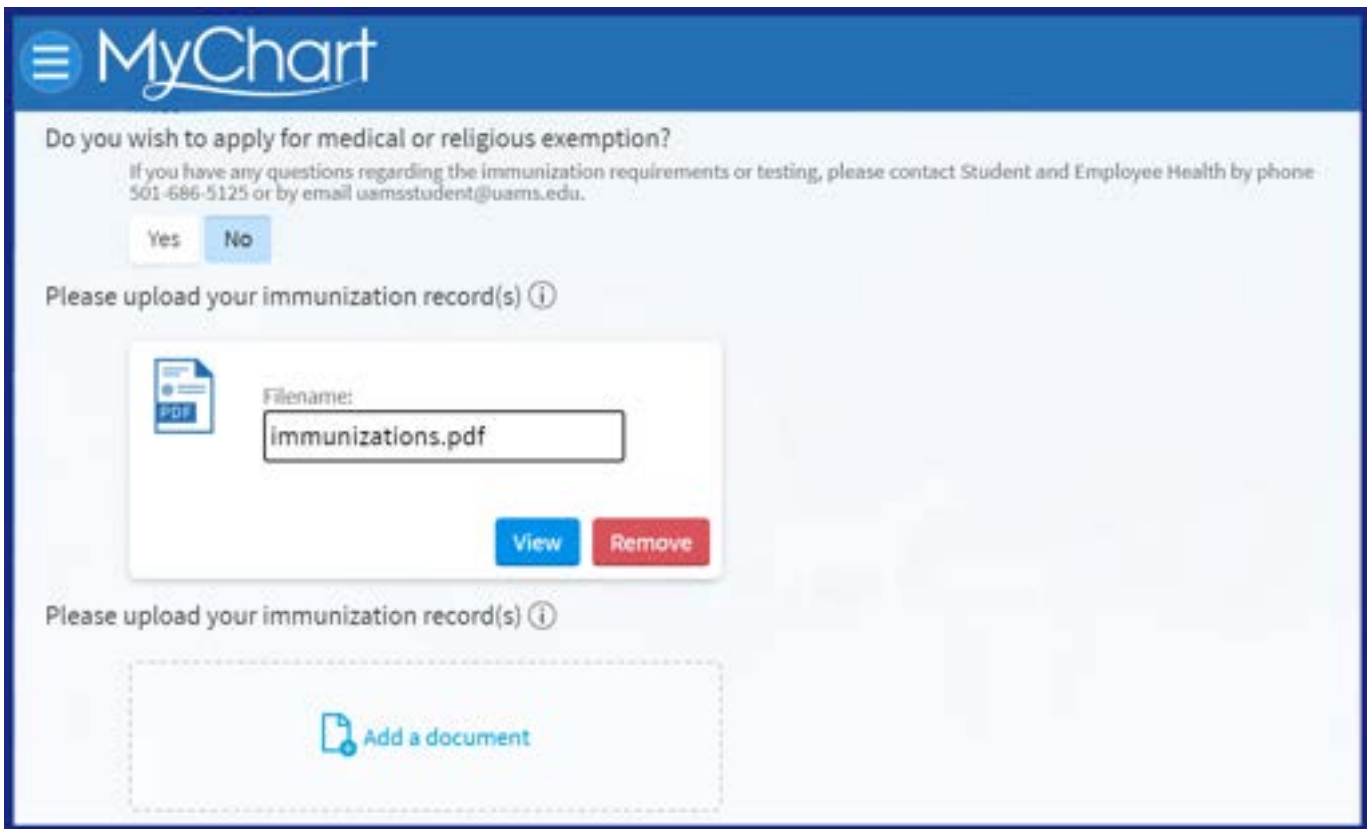
Would you like to see a... must be within a year of state date; or 2.) these joining states from a united states memo... may provide written documentation from that organization (must be on formal letterhead and include the name information, dates and results of testing, and annual screening) or: a.) a two-step TB testing (TST) or IGRA (per screening for the immediate period before enrollment at UAMS, if you have had a Positive TB test result: Please (501) 684-8565 and ask to speak to one of the Nurses regarding this issue.

*Do you have proof of documentation for the TDAP vaccine?
Documentation of vaccine dose within the past 10 years.

*Do you have proof of documentation for the Varicella vaccine?
Documentation of: 1.] 2 doses of varicella vaccine; or 2.] a positive varicella titer showing immunity.

Please upload your immunization record(s) ¹

Please upload your immunization record(s) ¹



9. The uploaded document will pull to Mychart, where students will be able to view or remove as needed.
10. Students will be able to upload **multiple documents** within MyChart.
11. **Submit** the questionnaire. Responses will be reviewed by the SEHS nurse.

Review UAMS Terms and Conditions and Frequently Asked Questions by scrolling to the bottom of the page.



IT Technical Issues? Contact technical support at 501-686-8555.