

APT Application Timeline

The following deadlines apply:

Mid/late August	Chairs to request external (confidential) letters, according to template in CPH APT Guidelines
Third Friday in September (September 18 in 2020)	Due date for receipt of external letters by Chairs. Chairs should follow up on any letters not received by this date.
First Monday in October – 5:00pm (October 5 in 2020)	Deadline for submission of packets for review – NO EXCEPTIONS (Packets will be submitted electronically – details to follow)
Second or third week of October (date and time TBD)	Committee will meet
First Monday in November	Committee recommendations due to Dean
Third Monday in November	Deadline for notification by Dean of any negative recommendations (see CPH Appeals of PT Policy)
Mid Nov – end of Dec	Period for appeals at level 1 (see CPH Appeals of PT Policy)
January 2 (or first business day after January 1)	Deadline for any 2 nd level appeals to Provost